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11/1

22 JUN 1950

MEMORANDUM FOR: CHIEF, ADMINISTRATIVE STAFF

SUBJECT: Issuance of Transportation Requests to Travel Agencies

1. Pursuant to my authority under P. L. 110, 81st Congress, when it is justified in the interests of efficiency or economy and provided that the effective requirements of law and regulation regarding travel are otherwise observed, the Chief, Transportation Branch, Services Division, or other Agency official to whom books of transportation requests have been released, is hereby authorized to issue transportation requests to travel agencies for official expenses incurred in recognition of such travel requests.

/s/

R. H. HILLENKOTTER  
Rear Admiral, USN  
Director of Central Intelligence

Copies to:

✓ Addressee, O & I  
Signer  
Exec chrono  
Budget Officer  
General Counsel  
Management Officer  
Personnel Director  
Chief, SSS  
Central Records

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